

Agenda

We welcome you to
Tandridge Local Committee
Your Councillors, Your Community
and the Issues that Matter to You

Please note that due to the COVID-19 situation this meeting will take place remotely.

A link to view the live and recorded webcast of the remote meeting will be available on the [Tandridge Local Committee](#) page on the council's website.

Discussion

- Highways forward programme 2021-22 and 2022-23



Venue

Location: Remote meeting

Date: Friday, 12 February 2021

Time: 10.15 am



SURREY
COUNTY COUNCIL

You can get involved in the following ways

Ask a question

If there is something you wish to know about how your council works or what it is doing in your area, you can ask the local committee a question about it.

Write a question

You can also put your question to the local committee in writing. The Partnership Committee Officer must receive it a minimum of 4 working days in advance of the meeting.

We will, where possible, endeavour to provide a written response to your question in advance of the meeting.

When you submit your question you will be sent an email invitation with a link to join the remote meeting, which will be held on Microsoft Teams.

This will enable you to listen to the Written Questions item and to then ask a further question based on the response provided if you wish, when invited to do so by the Chairman.

Sign a petition

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the Partnership Committee Officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting remotely via MS Teams. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

Attending the Local Committee meeting

Your Partnership Committee Officer is here to help.

Email: sarah.woodworth@surreycc.gov.uk

Tel: 01737737422 (text or phone)

Website: <http://www.surreycc.gov.uk/tandridge>



Follow @TandridgeLC on Twitter

This is a meeting in public.

Please contact **Sarah Woodworth, Partnership Committee Officer** using the above contact details:

- If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language. In view of the current Covid situation it may not be possible to supply this in advance of the meeting.
- If you would like to talk about something in today's meeting or have a local initiative or concern.

Surrey County Council Appointed Members

Mr Cameron McIntosh, Oxted (Chairman)
Mrs Rose Thorn, Godstone (Vice-Chairman)
Mr Chris Botten, Caterham on the Hill
Mr David Lee, Caterham Valley
Mrs Becky Rush, Warlingham
Mrs Lesley Steeds, Lingfield

District Council Appointed Members

District Councillor Michael Cooper, Harestone
District Councillor Tony Elias, Bletchingley and Nutfield
District Councillor Harry Fitzgerald, Burstow, Horne and Outwood
District Councillor Chris Langton, Oxted South
District Councillor Simon Morrow, Warlingham East, Chelsham, Farleigh
District Councillor Sir Nicholas White, Dormansland & Felcourt

Chief Executive
Joanna Killian

1 APOLOGIES FOR ABSENCE

To receive any apologies.

2 MINUTES OF PREVIOUS MEETING

(Pages 1 - 6)

To approve the Minutes of the previous meeting as a correct record.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

Notes:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 CHAIRMAN'S ANNOUNCEMENTS

To receive any Chairman's announcements.

5 PETITIONS

To receive any petitions in accordance with Standing Order 68. Notice should be given in writing or by email to the Partnership Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

No petitions received.

6 FORMAL PUBLIC QUESTIONS

To answer any questions from residents or businesses within the Tandridge District area in accordance with Standing Order 69. Notice should be given in writing or by email to the Partnership Committee Officer by 12 noon four working days before the meeting.

7 MEMBERS QUESTIONS

To receive any written questions from Members under Standing Order 47. Notice should be given in writing to the Partnership Committee Officer of formal questions by 12.00 noon four working days before the meeting.

8 DECISION TRACKER (FOR INFORMATION)

(Pages 7 - 10)

This tracker monitors progress against the decisions that the Local Committee has made. It is updated before each committee meeting.

9 HIGHWAYS FORWARD PROGRAMME 2021/22 AND 2022/23

(Pages 11 - 18)

This report seeks approval of a programme of highway works for Tandridge funded from the Local Committee's delegated capital and revenue budgets.

Report and annex attached

10 LOCAL COMMITTEE FORWARD PROGRAMME 2021-22

(Pages 19 - 20)

The Committee is asked to note the forward plan for the Committee and propose any items which they would like to see added.

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Minutes of the meeting of the
Tandridge LOCAL COMMITTEE
 held at 10.15 am on 6 November 2020
 Virtual meeting.

These minutes are subject to confirmation by the Committee at its next meeting.

Surrey County Council Members:

- * Mr Cameron McIntosh (Chairman)
- * Mrs Rose Thorn (Vice-Chairman)
- * Mr Chris Botten
- * Mr David Lee
- * Mrs Becky Rush
- * Mrs Lesley Steeds

Borough / District Members:

- District Councillor Michael Cooper
- District Councillor Tony Elias
- * District Councillor Harry Fitzgerald
- * District Councillor Chris Langton
- * District Councillor Simon Morrow
- * District Councillor Sir Nicholas White

* In attendance

13/20 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received in advance of the meeting from District Councillor Tony Elias. District Councillor Michael Cooper, also sent apologies for the meeting however this was received after the meeting had started, and therefore not announced at the meeting.

14/20 MINUTES OF PREVIOUS MEETING [Item 2]

There were two corrections to the minutes of 6 March;

- 1) It was noted that District Councillor Simon Morrow was indeed present at the meeting, whilst the minutes showed he participated in the meeting his name was missing from the list of attendees present.
- 2) Item 9, the reason for decision text for approval to the bus clearway locations needed clarification.

Amendment

Reason

The Local Committee agreed to a bus stop clearway at Salmons Lane Green **bus stop, Salmons Lane Caterham** and at Church Road **bus stop, Limpsfield Road, Warlingham** as it is important that buses are

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able to access stops to provide step free access and ensure passengers are able to safely board and alight, especially those with mobility issues, wheelchair users and those with push chairs.

The corrections from Cllr Simon Morrow were agreed and the minutes from the previous meeting on 6 March 2020 were agreed as a true record and will be signed by the Chairman.

15/20 DECLARATIONS OF INTEREST [Item 3]

None declared.

16/20 CHAIRMAN'S ANNOUNCEMENTS [Item 4]

The Chairman, wished to make the following announcement to remind members that applications for Members' Community Allocation are currently open. Each County Councillor has £5000 funding for 2020/21 to help residents, voluntary and community organisations deliver activities that benefit local people in their neighbourhoods. Online applications are open until 29 January 2021.

17/20 PETITIONS [Item 5]

None received.

18/20 FORMAL PUBLIC QUESTIONS [Item 6]

Declarations of Interest: None

Officers Attending: Zena Curry, Area Highways Manager, SCC

Petitions, Public Questions and Statements: The questions and officer response were published within the supplementary agenda.

One public question was received.

Question 1 from Mrs B King regarding Whyteleafe Hill, Mrs King was not in attendance at the meeting.

Divisional Member David Lee spoke on the response.

Concern raised that the answer given seems to suggest there is no problem in the area. The road has subsided leaving a dip and with the speed hump there it has meant that there have been several incidents where cars have been thrown by the camber of the road and have crashed.

Mr Lee offered to discuss this outside of the meeting with the Highways team in order to get this addressed.

The Area Highways Manager acknowledged that the incidents were distressing to those involved and local residents. She assured members that road safety is treated seriously by the County Council. This road will be looked at by the Road Safety Working Group which is a multi agency group which includes the Police and Officers. The next meeting of the Road Safety

Group is 2 Dec and it is hoped this will move things forward. Cllr Lee will be kept informed of the discussion and any actions agreed at the meeting.

19/20 MEMBERS QUESTIONS [Item 7]

Declarations of Interest: None

Officers Attending: Zena Curry, Area Highways Manager, SCC

Petitions, Public Questions and Statements: The question and officer response were published within the supplementary agenda.

One member question was received.

Question 1 from Mrs Lesley Steeds regarding the pinch points in Lingfield, no supplementary questions were asked, although it was noted that Cllr Steeds was not happy with the response and still wanted the pinch points removed. The suggested mitigation measures, that the signs on the pinch points could be enhanced and a review of road markings carried out, was agreed to be included on the ITS list.

20/20 REPRESENTATION ON EXTERNAL BODIES (EXECUTIVE FUNCTION FOR DECISION) [Item 8]

Declarations of Interest: None

Officer attending: Sarah Woodworth, Partnership Committee Officer

Petition, Public Question, Statements: None

The Officer introduced the report, advising that this is a standing item at the first meeting of each municipal year.

Resolution:

The Local Committee (Tandridge):

- i) NOMINATED Rose Thorn to the Tandridge Community Safety Partnership, as set out in paragraphs 2.2 - 2.6.
- ii) NOMINATED Rose Thorn as the Surrey County Council representative to the Tandridge Health and Wellbeing Board as set out in paragraphs 2.7-2.9.

Reason

The appointment of councillors of the Local Committee to external bodies enables the committee's representation on and input to such bodies

**21/20 HILLTOP ROAD, CHALDON - SETTING LOCAL SPEED LIMITS
(EXECUTIVE FUNCTION FOR DECISION) [Item 9]**

Declarations of Interest: None

Officer attending: Zena Curry, Area Highways Manager

Petitions, Public Questions, Statements: None

The Area Highways Manager introduced the report and welcomed questions from the Committee. It was noted that Chaldon Village Council supported the measures. Community Infrastructure Levy funds are divided into two separate pots; strategic and neighbourhood funds. The neighbourhood portion (15% or 25% if the Parish/Village Council have a neighbourhood plan) was being suggested for funding in this case as the proposed scheme was put forward and supported by the Village Council as a local priority.

Members Key Points:

- Clarification was sought on the estimated expenditure of £20,000. The Area Highways Manager advised that this would cover the legal paperwork and advertising costs of the Traffic Regulation Order, together with posts and signs. The cost includes for the cost of potential changes to the speed limit in the unlikely event that the reduced speed limit does not result in the expected compliance to the new speed limit. Should the scheme be successful the additional funding would be returned.
- Some Members expressed frustrations that approval was sought for CIL funding, which should be for improving infrastructure in Tandridge is being used for Highway schemes, a cost that should be met by the County Council. The Area Highways Manager advised that the Local Committee had the delegated authority to approve changes on the Highway in Tandridge. The recommendations are for approval to make the Traffic Regulation Order and to install the change in speed limit, should there be Neighbourhood CIL funding allocated. The funding would be from the neighbourhood CIL funds, which could be used for Highway works if the Village Council wished to prioritise, the funding would not be from the strategic CIL fund.
- The Divisional Member felt this was an overdue and important piece of work in this rural area. He is committed to working with the council to ensure that the work could go forward and to search for further funding if required, but urged the Committee to agree the recommendations.

Resolution

The Local Committee (Tandridge):

- (i) NOTED the results of the speed limit assessment undertaken.
- (ii) AGREED that, based upon the evidence, the speed limit be reduced from 60mph to 30mph in Church Lane between the junction with Rook Lane and the Surrey/Croydon boundary; in the section of Doctors Lane between the existing 30mph speed limit and the

junction with Church Lane and in the section of Hilltop Lane between the junction with Rook Lane and the junction with Pilgrims Lane, in accordance with the current policy, and subject to £20,000 of external funding being available both to fund this speed limit reduction, and to fund a speed limit increase should the reduction in speed limit be unsuccessful;

- (iii) AGREED, to authorise the advertisement of a notice in accordance with the Road Traffic Regulation Act 1984, the effect of which will be to implement the proposed speed limit changes, revoke any existing traffic orders necessary to implement the changes, and, subject to no objections being upheld, that the order be made;
- (iv) AGREED, to authorise delegation of authority to the Area Highway Manager in consultation with the Chairman, Vice-Chairman of the Local Committee and the local divisional member to resolve any objections received in connection with the proposal.
- (v) NOTED that if the scheme is not successful, then a return to a higher speed limit may be necessary.

Reason

The Committee agreed to change the speed limit on Church Lane, Doctors Lane and Hilltop Lane as speeds in accordance with Surrey's speed limit policy, subject to external funding being available.

22/20 DECISION TRACKER (FOR INFORMATION) [Item 10]

The Chairman introduced the item explaining that this document monitors the progress against the decisions that the local committee has made.

Members Key points

- Mrs Becky Rush wondered whether there was an update on Chalkpit Lane and the feasibility reports. The Area Highways Manager advised these would be starting in December and she would keep Mrs Rush updated.
- Burntwood Lane crossing had been subject to a £5,000 feasibility study funded by the Parish Council and whilst the options may not be feasible Mr Chris Botten was dismayed that the item was now being closed. The Area Highway Manager agreed that this item should remain open and that Officers would continue to work with Mr Chris Botten and Mr David Lee to try to establish some actions for the area.

Resolution

The Local Committee (Tandridge)

- (i) NOTED the contents.

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- (ii) AGREED to remove the closed items from the tracker **(except for Burntwood Lane, which would remain for now)**.

23/20 FORWARD PLAN (FOR INFORMATION) [Item 11]

Members of the Committee were invited to suggest additional topics for consideration at future committee meetings.

District Councillor Simon Morrow asked to see a list of Operation Horizon projects on the agenda. The Chairman advised that whilst his request is noted, the information is now available to all on the online interactive map, which provides up to date information. Support was available to Members to access the map, but Cllr Morrow stated he would still like to see a simple written list at the next committee in March.

Resolution

The Local Committee (Tandridge)

- (i) NOTED the forward plan.

Meeting ended at: 11.01 am

Chairman

Local Committee Decision and Action Tracker

This tracker monitors progress against the decisions and actions that the Local Committee has made. It is updated before each committee meeting. (Update provided on 03/02/2021).

- Decisions and actions will be marked as '**open**', where work to implement the decision is ongoing by the Local/Joint Committee.
- When decisions are reported to the committee as '**complete**', they will also be marked as '**closed**'. The Committee will then be asked to agree to remove these items from the tracker. For some decisions the Committee and public will be able to monitor the progress through Surrey County Council website. A link to the webpage will be included on the item when marked as complete.
- Decisions may also be '**closed**' if further progress is not possible at this time, even though the action is not yet complete. An explanation will be included in the comment section. In this case, the action can remain on the tracker should the Committee request.

REF number	Meeting Date	Decision	Status (Open / Closed)	Officer	Comment or Update
1	22 June 2018	<p>Oxted Chalkpit Quarry- The Committee have lobbied the local MP to raise the issue of the impact on excessive HGV movement to and from the quarry.</p> <p>The Committee agreed to add a feasibility study to the ITS list for consideration for future funding. The feasibility study would investigate the possibility of installing a physical width restriction on Chalkpit Lane between the entrance and The Ridge.</p>	Closed	Area Highways Manager/ Deputy Planning Development Manager	Following Committee approval in December 2019, a study to assess the feasibility of installing a physical width restriction on Chalkpit Lane, Oxted will be completed before the end of March 2021.
2	21 September 2018	<p>Petition 2 – Sandy Lane/ Pendell Road, Big Common Lane/ Little Common Lane. Following a Road Safety Working group meeting. It was agreed that improved signage and high friction surfacing would be installed on Pendell Road and Little Common Lane, on approach to this crossroad junction.</p>	Closed	Area Highways Manager/Road Safety Manager.	<p>The yellow backed “crossroads ahead” warning signs and yellow backed “give-way” signs were installed at this crossroads on the 12 April 2019.</p> <p>The high friction surfacing on Pendell Road and Little Common Lane on the approaches to the junction was carried out on 19 November 2019.</p> <p>A 12 month review was carried out on collision data and the provision of high friction surfacing and signing enhancements on Pendell Road / Little Common Lane / Big Common Lane /</p>

					<p>Sandy Lane, alongside the adjustments to the boundary fence / foliage on the private land has so far been extremely successful in reducing the number of collisions and casualties at this location.</p> <p>The number of reported collisions have fallen from 13 to 0 for the first 12 months.</p>
3	30 November 2018	Petition 1 – requesting a crossing on Burntwood Lane.	Open	Area Highways Manager	<p>Caterham on the Hill Parish Council have provided funding for a feasibility study into this scheme. The study completed and results provided to Parish Council and Divisional Member.</p> <p>Caterham Hill Parish Council are funding a dual legend Vehicle Activated Sign that will flash both 30 “SLOW DOWN” and the school warning sign. This will be installed downhill from where the school pupils cross.</p>
4	6 Dec 2019	Installation of Parking Meters on Croydon Road, Caterham.	Closed	Parking Team	Parking meters installed and in use early Dec 2020.
5	6 March 2020	Petition- Concern requesting improvements on the Pendell Road and Merstham Road Junction Bletchingley. The Local Committee agreed that the road safety engineering team would meet with the resident/petitioners on site to help understand the extent and nature of the problem.	Open	Road Safety Team	The Pendell Road / Merstham Road, Bletchingley scheme has a programmed delivery date of mid- Feb. This will be funded from the council’s central budget for addressing collision hotspots managed by the road safety engineering team.

		Following investigation a highway safety scheme will be developed for implementation within the next financial year.			
6	6 March 2020	Bus Clearways - The Local Committee agreed to a bus stop clearway at Salmons Lane Green and at Church Road. Limpsfield Road Warlingham as it is important that buses are able to access stops to provide step free access and ensure passengers are able to safely board and alight, especially those with mobility issues, wheelchair users and those with push chairs.	Closed	Passenger Transport	An order has been sent to the contractor for lining however require a spell of reasonably dry weather as they cannot be installed on wet roads. Anticipated that this will be carried out by the end of this financial year (weather dependant).
7	6 March 2020	On Street Parking Review 2020	Open	Parking team	Implementation due in spring, weather dependant. Updates available https://www.surreycc.gov.uk/roads-and-transport/parking/local-news-and-updates/tandridge/tandridge-parking-review-2020
8	6 Nov 2020	Speed review – Chaldon. Subject to external funding being available, agreed to change the speed limit on Church Lane, Doctors Lane and Hilltop Lane as speeds in accordance with Surrey's speed limit policy.	Open	Highways	Chaldon Village Council are seeking funding so that the scheme can be progressed.

LOCAL COMMITTEE (TANDRIDGE)

DATE: 12 FEBRUARY 2021

LEAD OFFICER: ZENA CURRY, AREA HIGHWAY MANAGER

SUBJECT: DRAFT HIGHWAYS FORWARD PROGRAMME 2021/22 – 2022/23

DIVISION: ALL TANDRIDGE

SUMMARY OF ISSUE:

This report seeks approval of a programme of highway works for Tandridge funded from the Local Committee's delegated capital and revenue budgets.

RECOMMENDATIONS:

The Local Committee (Tandridge) is asked to:

General

- (i) Note that the Local Committee's devolved highways budget for capital works in 2021/22, subject to approval by full Council in February 2021, is £240,400.
- (ii) Agree that the devolved capital budget for highway works be used to progress both capital improvement schemes and capital maintenance schemes.
- (iii) Note that should there be any changes to the programme of highway works as set out in this report, a report will be taken to a future meeting of Tandridge Local Committee to inform members of the changes.
- (iv) Authorise that the Area Highway Manager, in consultation with the Local Committee Chairman and Vice-Chairman, be able to allocate any additional funding for schemes, in accordance with any guidance issued surrounding that funding.

Capital Improvement Schemes

- (v) Agree that the capital improvement schemes allocation for Tandridge be used to progress the Integrated Transport Schemes programme set out in Annex 1.
- (vi) Authorise that the Area Highway Manager, in consultation with the Local Committee Chairman and Vice-Chairman, be able to vire money between the schemes agreed in Annex 1, if required.
- (vii) Agree that the remaining £30,600 from the £100,000 possible Capital Improvement Schemes (ITS) budget be split equitably between County Councillors (£5,100) to be used towards the funding of an ITS scheme, part match funding of a CIL funded scheme or as an additional contribution

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towards the Member's capital maintenance scheme (eg. Local Structural Repair).

- (viii) Agree that the Local Committee Chairman, Vice-Chairman and Area Highway Team Manager, together with the local divisional Member are able to progress any scheme from the Integrated Transport Schemes programme, including consultation and statutory advertisement that may be required under the Road Traffic Regulation Act 1984, for completion of those schemes. Where it is agreed that a scheme will not be progressed, this will be reported back to the next formal meeting of the Local Committee for approval.

Capital Maintenance Schemes (LSR)

- (ix) Agree that the capital maintenance schemes allocation for Tandridge be divided equitably between County Councillors to carry out capital maintenance works in their divisions, and that the schemes to be progressed be agreed by divisional members in consultation with the Area Maintenance Engineer.

Revenue Maintenance

- (x) Note that the members will continue to receive a Member Local Highways Fund (revenue) allocation of £7,500 per county member to address highway issues in their division; and
- (xi) Agree that the Member Local Highways Fund be managed by the Area Maintenance Engineer on behalf of and in consultation with members.

REASONS FOR RECOMMENDATIONS:

To agree a forward programme of highways works in Tandridge for 2021/22 – 2022/23, funded from the Local Committee's devolved budget.

1. INTRODUCTION AND BACKGROUND:

- 1.1 Tandridge Local Committee receives a devolved budget for highway works in the district, comprising both capital and revenue allocations. The draft Highways Forward Programme for 2021/22 and 2022/23 for capital highways schemes was presented to the informal meeting of the Tandridge Local Committee on 15 January 2021.
- 1.2 This report presents to the Formal Local Committee, the Draft Highways Forward Programme for 2021/22 and 2022/23 for capital highway schemes, subject to approval of the Local Committee's devolved highways budget, by full council in February 2021.
- 1.3 **Capital:** The Local Committee's devolved highways budget for capital works is based on the Medium Term Financial Plan in 2021/22, with each Local Committee receiving £100,000 and a further amount based on a formula which includes factors such as road length and population. Therefore the Tandridge Local Committee's budget for capital works for 2021/22 is £240,400. It is proposed that this capital budget will be split between capital improvement schemes (£100,000) and capital maintenance schemes (£140,400).

- 1.4 It is proposed that the capital ITS maintenance budget of £140,400 will be divided equitably between County Members, resulting in £23,400 per member and that the schemes to be progressed will be identified by members in consultation with the Area Maintenance Engineer.
- 1.5 **Revenue:** Members will continue to receive an allocation of £7,500 per county member to address highways issues in their division.
- 1.6 Table 1 summarises the various funding streams together with the budgets for 2021/22. It also refers to the relevant parts of the report which set out how it is proposed to allocate this funding and the recommendations relating to each funding stream.

Funding Stream	Level of Funding 2021/22	Relevant sections of report	Relevant recommendations
Capital Improvement Schemes (ITS) – Annex 1.	£69,400	Paras. 2.1 – 2.6 Annex 1	(i), (ii), (iii), (iv), (v), (vi) and (viii)
Capital (ITS) Member's contribution.	£30,600 (£5,100 per Member)	Para. 2.3	(i), (ii), (iii), (vii)
Capital Maintenance Schemes (LSR)	£140,400	Paras. 2.7-2.8	(ii), (iii) and (ix)
Revenue Member Local Highways Fund	£45,000	Para. 2.9	(iii), (x) and (xi)
Total	£285,400		

**Table 1 – Summary of Local Committee Funding Levels 2021/22
(subject to agreement by full Council in February 2021)**

- 1.7 In previous years the Local Committee agreed a series of delegated authorities and virements which enable the highways programme to be delivered in a flexible and timely manner. It is proposed that these arrangements are put in place again for 2021/22.
- 1.8 In addition to the Local Committee's devolved budget, there are Countywide capital budgets which are used to fund major maintenance (Operation Horizon), surface treatment schemes, footway schemes, drainage works and safety barrier schemes.
- 1.9 Countywide revenue budgets are used to carry out both reactive and routine maintenance works. The local area team manages a centrally funded revenue budget to carry out drainage investigation and small repairs locally.
- 1.10 The Road Safety Team manages a small Countywide budget to implement small safety schemes which are prioritised by the collision savings they

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provide. They also hold a small budget for the maintenance of Vehicle Activated Signs and Wig Wag signs at school crossing patrol sites.

- 1.11 Contributions collected from developers through S106 agreements or Community Infrastructure Contributions (CIL) can be used to fund, either wholly or in part, highway improvement schemes which mitigate the impact of developments on the highway network.
- 1.12 This report sets out the proposed programme of highway works for Tandridge funded from the Local Committee's devolved capital and revenue budget.

2. ANALYSIS:

Capital Improvement Schemes (ITS)

- 2.1 The capital improvement budget is used to carry out Integrated Transport Schemes (ITS) which aim to improve the highway network for all users, in line with the objectives set out in the Local Transport Plan. Subject to approval of the Local Committee's devolved highways budget by full council in February 2021, it is assumed that the Local Committee's devolved budget for highways capital works is £240,400, which is based on the Medium Term Financial Plan in 2021/22.
- 2.2 It is proposed that £100,000 of the £240,400 devolved budget for highways capital works be used to progress capital improvement schemes (ITS), with £69,400 being used to progress schemes from the Integrated Transport Schemes list as shown in **Annex 1**.
- 2.3 It is proposed that the remaining £30,600 of the £100,000 be equitably split giving each member a Capital (ITS) Member's contribution of £5,100. This can be used towards the funding of an ITS scheme, part match funding of a CIL funded scheme or as an additional contribution towards the Member's capital maintenance scheme (LSR). As this funding is a capital allocation, Member's are unable to use this £5,100 towards revenue funded works such as feasibility design/study or to carry out speed surveys.
- 2.4 To improve the planning and delivery of ITS capital improvement schemes a two year rolling programme has been developed. **Annex 1** sets out the suggested ITS forward programme for 2021/22 and 2022/23. It should be noted that a small amount of funding has been allocated under the heading small safety and improvement schemes. This will enable stage 3 road safety audits to be carried out on schemes that were constructed in the previous financial year. It will also be used to address any small improvement requests (such as a new sign or road marking), that arise during the 2021/22 and 2022/23 financial years subject to the approval by the Chairman, Vice-Chairman and relevant divisional member.
- 2.5 It is projected that the Local Committee budget for capital improvement schemes in the 2022/23 financial year will be the same as in the 2021/22 financial year and is therefore subject to change.
- 2.6 It is recommended that the allocation for ITS capital improvement schemes is used as set out in **Annex 1**. It is proposed that the Area Highway Manager, in

consultation with the Chairman and Vice-Chairman, be able to vire money, if required, between the schemes listed in **Annex 1**.

Capital Maintenance Schemes (LSR)

- 2.7 The capital maintenance budget is used to carry out capital maintenance works including local structural repair (LSR) of roads and footways that would not score highly under the County's prioritisation process but the condition of which are of local concern.
- 2.8 It is proposed that £140,400 of the £240,400 devolved budget for highways capital works be used to progress capital maintenance schemes. It is suggested that the capital maintenance budget is divided equitably between County Members, giving each member around £23,400 to spend in their divisions. This should be sufficient to progress either one larger scheme or two smaller schemes. It is proposed that the schemes to be progressed will be identified by the divisional members in consultation with the Area Maintenance Engineer.

Members Local Highway Fund (Revenue)

- 2.9 Members will continue to receive an allocation of £7,500 per county member to address highway issues in their divisions, subject to budget confirmation. It is proposed that the Member Local Highways Fund be managed by the Tandridge Maintenance Engineer on members' behalf.

3. OPTIONS:

- 3.1 The Local Committee is being asked to approve a forward programme of highway works for Tandridge, as set out in this report.

4. CONSULTATIONS:

- 4.1 The proposed programme of highway works for Tandridge has been developed in consultation with the Chairman, Vice-Chairman and members of the Local Committee.
- 4.2 Appropriate consultation will be carried out as part of the delivery of the works programme.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The Local Committee's devolved highways budget for capital works in 2021/22, subject to approval by full council in February 2021, is £240,400.
- 5.2 The Local Committee's devolved highways budget is used to fund works which are a priority to the local community. A number of virements are in place or suggested to enable the budget to be managed, so as to enable the programme to be delivered in a flexible and timely manner.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding.

7. LOCALISM:

7.1 The Highways Service is mindful of the localism agenda and engages with the local community as appropriate before proceeding with the construction of any highway scheme.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below.
Sustainability (including Climate Change and Carbon Emissions)	Set out below.
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

8.1 Crime and Disorder implications

A well-managed highway network can contribute to a reduction in crime and disorder.

8.2 Sustainability implications

The use of sustainable materials and the recycling of materials is carried out wherever possible and appropriate.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 The report sets out the proposed programme of highway works for Tandridge for 2021/22 – 2022/23, to be funded from the Local Committee’s devolved capital and revenue budgets. It is recommended that the Local Committee agree the programme as set out in section 2 and Annex 1 of this report

10. WHAT HAPPENS NEXT:

10.1 Officers will progress schemes and deliver works for 2021/22

Contact Officer:

Philippa Gates, Traffic Engineer, South East Area Team, 03456 009 009

Consulted:

The Chairman and Vice-Chairman of the Local Committee and divisional members have been consulted on the proposed programme of highway works.

Annexes:

Annex 1: Integrated Transport Schemes Programme 2021/22 – 2022/23

Sources/background papers:

Medium Term Financial Plan 2018-2021

DRAFT TANDRIDGE INTEGRATED TRANSPORT SCHEME (ITS) PROGRAMME 2020/21 & 2021/22

Scheme/Title	2021/22*			2022/23 ¹			Comments
	D	C	Budget Allocation	D	C	Budget Allocation	
Westhall Road, Warlingham - pedestrian crossing	•		£5,000		•	£70,000	Proposal for a pedestrian crossing between Homefield Road and 142 Westhall Rd where footway on south side of road stops.
Crowhurst Road, Crowhurst - speed limit reduction 40mph to 30mph	•	•	£6,000				Measured speeds comply with policy for signs only reduction to 30mph on a 600m stretch of Crowhurst Road in the vicinity of the junction with Bowerland Lane.
Burntwood Lane, Caterham - installation of 1 no. Vehicle Activated Sign	•	•	£6,000				Dual legend Vehicle Activated Sign displaying both "30 SLOW DOWN" and the school warning sign to be installed on Burntwood Lane near the point where pupils from De Stafford school cross between the "100 Steps" Footpath and the rear entrance to the school.
Godstone Road, Lingfield - improvements to build outs north west of Bay Trees	•	•	£15,000				Minor improvements to two build outs.
A25 Westerham Road, Limpsfield - speed reduction measures	•		£10,000		•	£25,000	Speed reduction measures outside Limpsfield Infant School.
A22 Godstone Road, Whyteleafe - pedestrian crossing improvements				•		£4,000	Pedestrian crossing improvements between Station Road and Salmons Lane. Possibility in the vicinity of Hillside Road to improve pedestrian access between bus stops.
A25 High Street, Godstone - zebra crossing improvements	•	•	£15,000				Improvements to 2 zebra crossings at junction of High Street and Godstone Green, outside The Old Forge Café.
Small safety and improvement schemes (including signs, road markings and Stage 3 RSAs)	•	•	£12,400	•	•	£1,000	Schemes to be identified and prioritised throughout the year.
			£69,400			£100,000	

Notes

*Draft Budget based on Medium Term Financial Plan of £240,400 Capital budget for 2021/22 which is divided into £100,000 for Capital ITS schemes and £140,400 for Capital Maintenance works.

It is proposed that £69,400 is used to fund the 2021/22 ITS programmed detailed above, with the remaining £30,600 equitably split between members so that each member has £5,100 to contribute to or fund an ITS scheme, part fund a CIL scheme or as an additional contribution to a Capital Maintenance project.

It is also proposed that an equitable portion of £23,400 per County Councillor is allocated from the £140,400 Capital Maintenance Works.

2022/23 budget is based on 2021/22 Local Committee capital allocation, and is subject to change.

¹The programme for 2022/23 is indicative and subject to confirmation. Costs may change following design

KEY:

• D = Design

• C = Construction

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Local Committee (Tandridge) - Forward Programme 2021/22

Details of future meetings			
<p>Dates for the Tandridge Local Committee 2021/2022: 25 June 2021, 5 Nov 2021, 4 March 2022</p> <p>The Committee meeting commences at 10.15am. This forward plan sets out the anticipated reports for future meetings. The forward plan will be used in preparation for the next committee meeting. However, this is a flexible forward plan and all items are subject to change. The Local Committee is asked to note and comment on the forward plan outlined in this report.</p>			
Topic	Purpose	Contact Officer	Proposed date
Decision Tracker	For information	Partnership Committee Officer	ALL
Local Committee Forward Programme	Review the Forward Programme and consider further themes for Member briefings	Partnership Committee Officer	ALL
Right of Way Godstone CP576	To consider a Right of Way application.	Countryside Access Officer.	June 2021
Crossing for Clareville and Godstone crossing	Committee to consider request from Caterham Valley Parish to add a pedestrian phase to the traffic signals at the junction of Clareville Road and Godstone Road.	Area Highways Manager	June 2021

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